

Wisconsin Society of Gastroenterology Nurses and Associates

POLICY: Compensation for board members

PURPOSE: To provide appropriate compensation and guidelines for use by WSGNA Board of Directors positions

No officer or director shall receive any salary, fee, or other compensation for services rendered as an officer or director. The Board of Directors may, by resolution, provide for the payment of reasonable compensation for services rendered by persons who may be voting members, directors, or officers of the Regional Society in specific capacities.

The Board of Directors may, by resolution, provide for the reimbursement to any officer, director, or voting member for reasonable budgeted expenses incurred by the officer, director or voting member carrying out any business of the Regional Society including, but not limited to traveling to and from meetings of the board or any Regional Society committee

WSGNA Compensation

A. Conferences

- a. Each WSGNA Board member's fee to attend WSGNA regional educational Conferences is waived.
- b. Board members representing WSGNA at the House of Delegates will have the option of attending the Leadership Conference at the Annual Course
- c. New board members, not attending the Leadership Conference at the Annual Course, will have the option of attending the Fall Leadership Conference in Chicago.

B. Reimbursement

- a. Postage/copying/materials will be reimbursed with submitted receipts.
- b. Mileage to and from the Board of Directors meetings will be reimbursed at the government rate to each board member that drives to the meeting.
- c. Board members will receive reimbursement for mileage/travel, hotel and conference registration expenses for attendance at regional and SGNA Annual Course
 - i. Travel refers to means of transportation, e.g. mileage or airfare
 - ii. Hotel reimbursement requires the need for an overnight stay and will be reimbursed at half of a double occupancy rate
 - iii. Reimbursement for conference registration is based on the early bird rate.
- d. Reimbursement will be up to a maximum amount, per the annual budget, as set by the board.

- e. Reimbursement for the Leadership Conference, either at the Annual Course or the Fall Conference, is in addition to the maximum annual reimbursement
- f. Immediate Past-President (or designee) will be reimbursed additional mileage expenses incurred when performing liaison tasks with organizations that volunteer to host WSGNA regional educational programs.
- g. All board members requesting reimbursement will be required to submit receipts to the Treasurer within 60 days of occurrence or forego reimbursement
- h. All reimbursements are subject to change at any time dependent upon WSGNA treasury funds and must be approved by the board members. All monies not used will remain in the treasury.

C. Service

- a. A one year membership renewal will be awarded as a parting gift from WSGNA in recognition of service and commitment to the organization to outgoing members who have fulfilled their term(s). If retiring, membership may be refused and the board will decide on a monetary gift.

Note: It is highly recommended that WSGNA representatives to the House of Delegates attend the Leadership Conference at the Annual Course. It is also highly recommended that new board members, not attending the Leadership Conference at the Annual Course, attend the Fall Leadership Conference in Chicago.

Approved by WSGNA Board of Directors 8/8/09

Amended/ reviewed and approved by WSGNA Board of Directors 1/15/11; 4/13/13; 8/17/13; 10/15/16; 2/22/19

