

**WSGNA**  
**Leader Position**  
**Director-at-Large**

As members of the Board of Directors, the Directors-at-Large work closely with the Board and SGNA headquarters staff in providing management duties of the Regional Society.

**Eligibility**

- Voting member of WSGNA prior to nomination.
- Familiar with WSGNA bylaws.

**Responsibilities and Duties of a Director**

- Attendance is expected at all meetings of the Regional Society and all Regional Society board meetings.
- Presents committee reports, proposed programs, and action plans to the BOD for approval/progress.
- Participates in and/or chairs BOD committees and task forces as appointed by the President.

**1. Director-at-Large for Membership/Nominations**

- Elected by the membership in the odd year of two year term
- Utilizes and adapts the SGNA guidelines as a basis for recruitment and retention.
- Works with the Immediate Past-President to identify the projects and programs for nominations and elections.
- Serves as Chairperson of the Scholarship Committee and responsible for the annual review and revision of the Scholarship policy as well as review of candidate applications for scholarship awards.

**2. Director-at-Large for Communications/Newsletter**

- Elected by the membership in the even year of a two year term.
- Reviews website for content and accuracy on monthly basis.
- Liaison to the Webmaster.
- Organizes the articles for newsletter and distributes or causes to be distributed the regional newsletter as a primary medium of communication.
- Submits content for website to the webmaster.

**Time Commitment:** May be as much as 4-8 hours each month (commitment for newsletter/website is an additional 25-30 hours per month) depending on the business of the regional society. Travel may be 6-14 or more days per year to regional events, multi-regional event, and 4-6 business meetings. Timely responses to board of directors email communications.

**General Leadership Characteristics**

- Committed to and enthusiastic about the mission statement, goals and strategic plan of the regional society.
- Inspires confidence and support among the leaders and motivates others to take constructive actions.
- Is fair, open minded, and objective, and utilizes appropriate information and sound judgment to formulate board policy and make decisions.
- Organized and able to meet timelines.
- Communicates clearly, effectively, and positively with individuals.

**Travel Required**

- Board of Directors Business meetings.
- Regional Education Conferences.
- SGNA and Multi-Regional Conferences (optional).