



Wisconsin Society of Gastroenterology Nurses and Associates

POLICY: Nominations and Elections

PURPOSE: To provide guidelines and a process for the nomination and election of the Leadership positions of the Wisconsin Society of Gastroenterology Nurses and Associates

Required elective officers of the Regional Society shall be President, President-Elect, Treasurer, Secretary, and Immediate Past-President.

The Regional Society Board of Directors shall consist of a minimum of two directors elected by the members of the Regional Society. The elective officers may serve simultaneously as directors to fulfill this requirement.

- I. Annual elections shall be conducted to elect officers and other elected positions.
- II. Only members who have been voting members for two consecutive years prior to nomination are eligible to serve as a director, officer or member of the Committee on Nominations and Elections.
- III. The President and President-Elect must satisfy the additional qualification of having served as a Director, Secretary, Treasurer, or Education Planning Committee member of a WSGNA Regional conference prior to nomination per WSGNA bylaws.
- IV. The Nominations and Elections Committee shall consist of the Immediate Past-President and the two Directors-at-Large.
- V. The Immediate Past-President shall be the chairperson of the committee.
- VI. A President-Elect shall be elected every year; the Treasurer in the even year; the Secretary in the odd year.
- VII. The Treasurer and Secretary are limited to two consecutive terms.

- VIII. The Director-at-Large for Nominations/Membership shall be elected in the odd year; the Director-at-Large for Communication/Newsletter shall be elected in the even year.
- IX. Leadership responsibilities of all elected positions will be posted on the WSGNA website.
- X. Nominations will be accepted until August 1 of the election year. Nominations must be submitted electronically.
- XI. Nominations shall be submitted to a member of the Nominations and Election committee.
- XII. WSGNA members will be notified electronically of the candidates by September 1. Candidates will be posted on the website.
- XIII. WSGNA members must vote electronically by September 15.
- XIV. The newly elected board members will be notified by September 25.
- XV. In the case of a tie for any office, the election shall be decided by a run-off election between the two tying candidates.
- XVI. Should the two tying candidates again tie in the run-off election the tie shall be broken in accordance with policies and procedures established by the Board of Directors.
- XVII. Election results will be tabulated and posted on the web site.

Approved by WSGNA Board of Directors 8/8/09
Amended and approved by WSGNA Board of Directors: 4/13/13; 8/17/13;
1/21/17